



BRACEBRIDGE AGRICULTURAL SOCIETY
Board of Directors Meeting
Minutes
January 10, 2019

The Bracebridge Agricultural Society met for their first Board of Directors meeting of the year on January 10, 2019 in the Knox Presbyterian Church, Bracebridge. The meeting was called to order at 8:19pm by Secretary/Treasurer Pat Munroe.

In Attendance: Josh Campbell, Ben Carter, Jennifer Glover, Heather Hurren, Dave Nichols, Lynda Nicholson, Carole Ruttan, Gary Simmonds, Paul Sisson, Cheryl Stratton, Miranda Turnbull, Donna Wallace

Absent/Excused: Jared Cayley

Guests: A number of guests stayed for the beginning of the meeting but left throughout it as time progressed.

Secretary/Treasurer Pat Munroe confirmed there was a quorum with 12 of 13 Directors present. Pat circulated the Code of Conduct Agreement form to the Directors, confirming that it would be required each year.

Election of Officers

Secretary/Treasurer Pat Munroe presided over the election process. Pat reminded the scrutineers, Jerry Fox, Helen Fox, Anna McConnach and Jim McConnach that they had not yet been released from duty.

Pat began to call for nominations from the floor, beginning with the position of President. After the first call, the following motion was made.

Motion 1: To close the nominations for President after the first nomination of Dave Nichols.
Moved by Paul Sisson, seconded by Jennifer Glover. M.C. (01-01-19)

As Dave Nichols agreed to let his name stand for President, he was so acclaimed, and a re-opening of nominations for the President position was not necessary.

Pat Munroe made 3 calls for nominations for each position of 1st Vice-President, 2nd Vice-President and 2 Executive Committee Directors. As each position came up, nominees were polled, resulting in acclamations in each. Pat declared the following results of the elections for the 2019 Executive Committee:

2019 President – Dave Nichols

2019 1st Vice-President – Jennifer Glover

2019 2nd Vice-President – Ben Carter

Additional 2019 Executive Committee Members – Heather Hurren and Lynda Nicholson

Pat Munroe remains on the Committee in her Secretary/Treasurer capacity. Sheila Stratton had previously sent word that she declined to remain on the Committee as Immediate Past President. The Committee will function without this last position.

The scrutineers were thanked and released, and the meeting was turned over to President Dave Nichols.

Signing Officers

Each year, the Society appoints officers to sign all documents, legal and financial, on behalf of the Society.

- Motion 2:** That any two (2) of the President, 1st Vice-President and Secretary/Treasurer be designated as signing officers for the 2019 fiscal year.
Moved by Josh Campbell, seconded by Lynda Nicholson. M.C. (02-01-19)

Approval of Minutes

The Minutes of the Board of Directors Meeting of November 8, 2018 had previously been distributed to 2018 Directors.

- Motion 3:** To accept the Minutes of the Board of Directors Meeting November 8, 2018.
Moved by Josh Campbell, seconded by Jennifer Glover. M.C. (03-01-19)

E-Mail Motion 7/18

Pat Munroe read into the Minutes the email motion that had previously been voted upon in November. It had been moved by Jennifer Glover to donate \$50 to the Muskoka Hospital Foundation in memory of Turk Lees, seconded by Heather Hurren. This motion was rescinded.

An amended motion was moved by Jennifer Glover to donate \$100 to the Muskoka Hospital Foundation in memory of Turk Lees, seconded by Donna Wallace.

Motion carried with votes of Yea - 7, Nay - 0, Abstain - 0, No Response - 2. Votes by President Dave Nichols and Paul Sisson were not required.

Pat Munroe requested all Directors to respond to e-mail motions and in a timely manner in light of the time and work involved.

Business Arising From Minutes

1. Pat Munroe raised the possibility of having a set amount approved as a standing motion for memorial donations. Much discussion ensued. As consensus was not reached, discussion was tabled to the next meeting.
2. Dave Nichols advised that he had talked with the contact person regarding their request for constructing areas for bocce ball and a bike track at the fairgrounds. While they have already found other suitable locations for 2019, they would still like to look over the fairgrounds for future consideration. No action required on our part.

Correspondence

Incoming

1. Royal Canadian Legion – thank you card for our donation in support of their Poppy campaign
2. Before The Plate – sponsorship request by Pamela Terreberry for the screening of “Before The Plate” film. Pat Munroe will distribute the material received to the Directors for their consideration, and invite Pamela to present her proposal personally at a future meeting.

Outgoing

n/a

Financial Report

Cash Flow Statements – Pat Munroe presented the Cash Flow Statements for the months of November and December, highlighting key revenues and expenses.

Investments – Pat Munroe outlined the amounts in our Savings and GIC investment accounts, confirming the 2 new GIC investments that were approved at the November meeting. She advised the next GIC maturity date.

Motion 4: To accept the Treasurer's Report.
Moved by Gary Simmonds, seconded by Lynda Nicholson. M.C. (04-01-19)

New Business

1. CCHPA Membership – Paul Sisson spoke to the internal rifts within the executive of the Central Canadian Horse Pulling Association (CCHPA) to which we pay an annual membership fee of \$75. Paul advised that membership was not necessary to hold the pull and that we could still follow their standard rules. He felt that we would even likely get more pullers coming.

Motion 5: To discontinue CCHPA membership.
Moved by Paul Sisson, seconded by Ben Carter. M.C. (05-01-19)

2. Demolition Derby – Ben Carter reported having been approached by Edge Motorsports about holding a demolition derby at the fair. Some discussion was held, but was tabled to a future meeting pending receipt of further information. Ben to obtain more details, and invite their representative to present at a future meeting. In the meantime, Pat Munroe will investigate insurance implications.

3. Super Dogs – Jennifer Glover reported having investigated if the Super Dogs could modify their show to include an agility course and perhaps anything else slightly different than in past years. They confirmed this was possible under the same existing rate, and details could be flushed out closer to fair time. Pat Munroe confirmed receipt of their contract and payment of deposit. Jennifer advised need of bleachers for the large crowd that the show draws.

4. Bleacher Quotes – Carole Ruttan provided quotes from JSW on bleachers, frames only. She advised a one-time cost of \$2,300 for engineered plans followed by \$2,592 for each set of 5 row, 16' long frames. Seating material would be extra. She then quoted on an all-in aluminum frame and seating rolling bleacher, 5 rows, 21' feet by a bleacher provider at a little over \$5,000 each. Discussion ensued on cost of materials, maintenance, ease moving to relocate them. Further discussion tabled to next meeting.

Dave Nichols still to follow-up on quotes from Playford Welding.

Pat Munroe advised that with the Super Dogs and the possibility of another large crowd attraction, consideration should still be given to renting a large grandstand bleacher as we have in the past years. This would need to be done prior to the rush at OAAS convention. It was determined that we could either use the extra bleacher space if we proceed with purchasing others, or cancel before the fair.

Motion 6: To rent the large bleacher set-up as in the past from Portable Grandstand at a cost of \$1,800.
Moved by Ben Carter, seconded by Jennifer Glover. M.C. (06-01-19)
Pat was instructed to investigate their cancellation policy/costs.

5. Dancing Tractors – Carole Ruttan provided information on the Dancing Tractors, for whom she now has a contact (Jake). Paul Sisson advised that they will only put on 3 shows in Ontario this year – Teeswater, the IPM and possibly Bracebridge, on their way up to the plowing match. Carole advised that they could put on 2 shows on the Sunday, need a gravel or hard-packed 100' x 100' area with surrounding block barriers, bring their own sound system and can bring a generator for power for a cost of \$6,500. Discussion ensued regarding logistics, but it was agreed to get them booked and work out the details later.

Motion 7: To approve booking the Dancing Tractors at a cost of \$6,500.
Moved by Josh Campbell, seconded by Paul Sisson. M.C. (07-01-19)
Carole to obtain more details and answers to our questions, with their proposal in writing.

Motion 8: To approach Brownlee Equipment for corporate sponsorship of the Dancing Tractors show in return for free display space.
Moved by Josh Campbell, seconded by Ben Carter. M.C. (08-01-19)
Josh to contact.

6. Advertising – Pat Munroe reviewed the practice of obtaining advertisers for the prize book and website. She distributed application forms for our Director contacts and redistributed any for which we no longer had a contact.

7. 2019 OAAS Convention – It was determined that we would send 3 voting delegates to the 2019 OAAS convention in February.

Motion 9: To approve sending Carole Ruttan, Cheryl Stratton and Lynn Wilson as voting delegates to the 2019 OAAS convention in Toronto in February.
Moved by Paul Sisson, seconded by Josh Campbell. M.C. (09-01-19)

8. Executive Committee Meeting – Secretary/Treasurer Pat Munroe asked for an Executive Committee meeting prior to the next Board of Directors meeting in order to review information required for the preparation of the 2019 budget (attractions, capital expenditures, etc.). She will confirm arrangements.

9. Gator for Gate Runners – Pat Munroe advised that neither her personal Gator, or new UTV, would be available for use by the gate runners. She advised that the JD Gator could be purchased by the Society, but recommended that it would be more cost-effective to either rent one or find a loaner. She had some discussion with Kubota North at the time of her new purchase. It could also be considered that Josh/Ben talk with Brownlee regarding a loaner.

10. Next Meeting – The planned date for the next Board of Directors meeting would be in conflict with the dates of the 2019 OAAS convention, preventing attendance by Cheryl, Carole and Pat. A change of date was suggested. Pat to investigate availability of church facilities and confirm arrangements.

Post meeting: The next meeting will be held on Thursday, February 21st.

Adjournment

With no further business presented, President Dave Nichols brought the meeting to a close at 9:44pm.

Secretary

President