



BRACEBRIDGE AGRICULTURAL SOCIETY
Board of Directors Meeting
Minutes
February 28, 2019

The Bracebridge Agricultural Society met for their Board of Directors meeting on February 28, 2019 in the Knox Presbyterian Church, Bracebridge. The meeting was called to order at 7:01pm by President Dave Nichols.

In Attendance: Ben Carter, Jennifer Glover (partial attendance by phone), Heather Hurren, Dave Nichols, Carole Ruttan, Gary Simmonds, Paul Sisson, Cheryl Stratton, Donna Wallace

Absent/Excused: Josh Campbell, Jared Cayley, Lynda Nicholson, Miranda Turnbull

Guests: Lynn Wilson, Emma Barnes, Jeralyn Skinner

President Dave Nichols confirmed there was a quorum with 8 of 13 Directors present at the beginning of the meeting, with Jennifer Glover joining in by phone later.

Additions to the Agenda

There were several items related to the 152nd Fall Fair added to the agenda.

Note: Some discussion took place out of sequence from that recorded in these Minutes. Subjects were formatted into the usual sequence for ease of recording purposes.

Guest Presentations

1. Lynn Wilson & Cheryl Stratton, OAAS 2019 Convention Reports

Lynn Wilson and Cheryl Stratton presented their reports on their attendance at the OAAS 2019 Convention. Both delegates reported a positive, beneficial experience. In addition to the regular convention activities, they put in many hours of volunteer time in the Competitions section. They brought back a great deal of material on education material, events, activities and entertainment for our review (to be returned to Lynn for her use at the District meeting in April). Seminars attended included subjects on use of Facebook, entertainment, volunteers, AssistExpo, education programs and teacher curriculum.

Motion 1: To authorize Lynn Wilson to spend up to \$100 on ordering agriculture education flyers/posters from Farm Food Care.

Moved by Ben Carter, seconded by Gary Simmonds. M.C. (09-02-19)

2. Emma Barnes & Jeralyn Skinner, Hunter Derby Proposal

Emma Barnes and Jeralyn Skinner, Fox Brook Farm, presented their proposal for running a Hunter Derby at the fair geared towards high end jumpers. Their proposal included their show rules, budget analysis, and sponsorship, advertising and marketing plans. Their show will focus on greater audience involvement. Team would work with Jennifer Glover and Pat Munroe on working through logistics (i.e, sound, jumps, rosettes, etc.)

Motion 2: To approve the proposal by Emma Barnes and Jeralyn Skinner for managing a Hunter Derby at the fair as presented based on \$40 entry fee capped at 65 entries with 10% and \$5/rider membership fee coming back to the Society with all appropriate liability, hold harmless and code of conduct agreements to be in place.

Moved by Gary Simmonds, seconded by Ben Carter. M.C. (10-02-19)

Approval of Minutes

The Minutes of the Annual General Meeting of January 10, 2019 had previously been distributed. Pat Munroe explained that final approval would come from the membership at next year's AGM, but that the Board of Directors must approve the content for it to go forward.

Motion 3: To accept the Minutes of the Annual General Meeting of January 10, 2019.
Moved by Ben Carter, seconded by Cheryl Stratton. M.C. (11-02-19)

The Minutes of the Board of Directors Meeting of January 10, 2019 had previously been distributed.

Motion 4: To accept the Minutes of the Board of Directors Meeting of January 10, 2019.
Moved by Donna Wallace, seconded by Ben Carter. M.C. (12-02-19)

The Minutes of the Executive Committee Meeting of February 3, 2019 had previously been distributed. Pat Munroe explained that approval from those Executive Committee members present was required.

Motion 5: To accept the Minutes of the Executive Committee Meeting of February 3, 2019.
Moved by Heather Hurren, seconded by Ben Carter. M.C. (13-02-19)

Business Arising From Minutes

1. Lakeland Power Program - Pat Munroe advised that the Society qualifies to participate in the Lakeland Power Small Business Lighting Program. Arrangements are being made with their energy contractor for the on-site assessment visit. Once scheduled, Pat will link in Ben Carter and/or Gary Simmonds to take over. Capital expense budget allocated to this project is \$5,000. Decisions and expenditure approvals deferred pending outcome of assessment visit and upgrade proposal.
2. Lighting – As the Lakeland Power program assessment visit and any resulting work activity would not likely be complete until after the Exhibit Hall starts to be used for the season, it was determined that we would need to proceed with the replacement of the existing burnt out bulbs. The bulbs are already in our inventory. Sky lift rental would be our only expense.
3. Demolition Derby – Ben Carter advised that as he had not received any contact from the company, Edge Motorsports, and that we have already exceeded our attractions budget limit, he was not pursuing this attraction at this time. He advised the cost to be \$4,500. Some discussion ensued on the pros and cons of holding a demolition derby, but was eventually tabled for this year.
4. Bleachers – Dave Nichols was still awaiting quote from Playford Welding. Thinking is to add a couple of bleachers to our inventory each year. Pat Munroe confirmed rental of the large grandstand, and reported on their cancellation policy.
5. Dancing Tractors – Carole Ruttan has been unable to connect with their contact for answering question arising from our last meeting. Indications may be that they have not confirmed attendance at the International Plowing Match, thereby putting their coming to Bracebridge in jeopardy. Ben Carter presented 2 quotes received by Josh Campbell on costs of preparing the 100' x 100' area required. Quotes from Finch's and Medleys were \$9,220 and \$7,840 respectively. Guesstimate rental costs for concrete blocks ranged from \$2,600 to \$10,000; Dave to investigate. Ben also advised that Josh has been unable to secure his potential sponsor. All decisions regarding any other attractions on hold pending decision about Dancing Tractors; to be finalized at March meeting.

6. Secretary/Treasurer Honorarium – Dave Nichols presented the Executive Committee recommendation to provide a cost of living increase to Pat Munroe as Secretary/Treasurer.

Motion 6: To increase the Secretary/Treasurer honorarium by \$500/year to \$7,500/year, to be readdressed in 5 years time.
Moved by Donna Wallace, seconded by Heather Hurren. M.C. (14-02-19)

7. Back-Up to Treasurer – It was agreed to have Pat Munroe train Jennifer Glover on Treasurer activities to act as back-up for when she was ill or away.

8. Chairpersons – Dave Nichols advised he has been contacting all past chairpersons to discuss their involvement in 2019. He conferred with Pat Munroe on any that hadn't been contacted by her in relation to updating the prize book. She provided a brief status on the prize book updates.
Paul Sisson has declined to overall manage the kitchen, but agreed to continue with the breakfasts and purchase of meat. Cheryl Stratton to consider taking over and will advise at next meeting.
Dave advised that he still had plans to hold meetings with representatives from Gates, Recycling team, and Griffin Gastropub.

9. 2019 Budget – Dave Nichols reviewed the lists of proposed capital expense projects, non-capital expenditures, and attractions, as approved by the Executive Committee. All were in favour. Pat Munroe to update the 2019 budget for distribution, based on input/amounts revised from her original plan.
Cheryl Stratton feels that the wool-spinning demonstration is redundant with the Pinecone Treadlers in attendance.
Gary Simmonds to proceed with building new tables for Handcrafts area.

In view of the duration of the meeting to this point it was decided to defer much of the remainder of the Agenda to the March meeting to be held in 2 weeks.

Correspondence

Town of Bracebridge – Notice of public meeting on March 13, 2019 in Town Council Chambers concerning an amendment to official plan zoning bylaw for the purpose of constructing a storage shed on the property held by the Lions Club of Bracebridge.

Financial Report

Directors & Officers Liability Insurance – Pat Munroe presented the policy renewal and premium notice for payment of Directors & Officers Liability Insurance. She advised not yet having received same for the Commercial Property and Other Liability pending re-estimation of our building values; to be presented at the March meeting.

Motion 7: To pay Directors and Officers Liability Insurance premium of \$1,080.
Moved by Cheryl Stratton, seconded by Heather Hurren. M.C. (15-02-19)

New Business

1. Easter Eggs – Lynn Wilson confirmed she had ordered the Easter eggs.
2. Beaver Creek – Lynn Wilson confirmed the availability of Beaver Creek to help with the set-up and tear-down before and after the fair. She also advised they had a fairly full schedule this summer so we would have to decide and request them early for any summer assistance.
3. Horse Drill Team Show – Carole Ruttan provided the costs for the Canadian Cowgirls, a drill team that could do a show on the Saturday on their way to the International Plowing Match. They are \$3,000 + HST for a 1 hour show and \$500 for each additional show.
Alternatively, the Northern Outriders from South River, could do a 10-15 minute half-time show associated with Carole's Horse Fun & Games on the Sunday for \$50. They would request the opportunity to participate in the Games at no cost and would require access to the ring prior to the fair for a practice drill.

Motion 8: To approve the Northern Riders show for \$50, along with providing them free access to the Games and practice time in the ring in advance of the fair.
Moved by Paul Sisson, seconded by Gary Simmonds. M.C. (16-02-19)

4. Nude Art – Donna Wallace shared a complaint received last year about an art exhibit in the Youth Division displaying a nude. She shared what she felt might have been upsetting to the individual. Pat Munroe advised that the same complaint had come in to the office being cited as not suitable for a family event. (Note: Pat had shared this with the Executive in a post fair meeting.) After discussion, it was decided no action would be taken.

Adjournment

With no further business presented, President Dave Nichols brought the meeting to a close at 9:48pm.

Secretary

President