



## BRACEBRIDGE AGRICULTURAL SOCIETY

### Board of Directors Meeting

#### Minutes

January 11, 2018

The Bracebridge Agricultural Society met for their first Board of Directors meeting of the year on January 11, 2018 in the Knox Presbyterian Church, Bracebridge. The meeting was called to order at 8:45pm by Secretary/Treasurer Pat Munroe.

**In Attendance:** Josh Campbell, Ben Carter, Heather Hurren, Dave Nichols, Lynda Nicholson, Carole Ruttan, Paul Sisson, Heather Stevens, Sheila Stratton, Donna Wallace, Lynn Wilson

**Absent/Excused:** Jennifer Glover, Miranda Turnbull

**Guests:** Anna McConnach, Jim McConnach, Jerry Fox, Helen Fox, Irene Thomson, John Wilson, Bill McBride, Steve Harper, Aubrey Rebman, Arla Rebman, Michael Barnes, Janice Barnes, Sharon Sisson, Rick Maloney

Secretary/Treasurer Pat Munroe confirmed there was a quorum with 11 of 13 Directors present. Pat circulated the Code of Conduct Agreement form to the Directors, confirming that it would be required each year.

#### **Election of Officers**

Deputy-Mayor Rick Maloney presided over the election process, with assistance from Secretary/Treasurer Pat Munroe. Pat reminded the scrutineers, Jerry Fox, Helen Fox and Irene Thomson that they had not yet been released from duty.

For each position as it came up, Pat provided the names of nominees received by email and Rick read them out. Rick then made 3 calls for further nominations from the floor after which he brought the nominations to a close. Pat reviewed the emails received from absent nominees, and Rick polled the remaining present nominees. Elections by ballot were held, and Rick declared the results of the elections for the 2018 Executive Committee:

2018 President – Dave Nichols

2018 1<sup>st</sup> Vice-President – Lynn Wilson

2018 2<sup>nd</sup> Vice-President – Ben Carter

Additional 2018 Executive Committee Members – Heather Hurren and Jennifer Glover

Sheila Stratton agreed to stay on the Committee as Immediate Past President, and Pat Munroe remains on the Committee as Secretary/Treasurer.

**Motions 1-4:** Having the election of each Officer position been officially declared closed, that all voting ballots be destroyed.

Motions moved by 1) Josh Campbell, 2) Paul Sisson, 3) Paul Sisson, 4) Lynda Nicholson

Motions seconded by 1) Donna Wallace, 2) Donna Wallace, 3) Donna Wallace, 4) Lynn Wilson.

M.C. (01-4-01-18)

The scrutineers were thanked and released, and the meeting was turned over to President Dave Nichols.

### **Signing Officers**

Each year, the Society appoints officers to sign all documents, legal and financial, on behalf of the Society.

- Motion 5:** That any two (2) of the President, 1<sup>st</sup> Vice-President and Secretary/Treasurer be designated as signing officers for the 2018 fiscal year.  
Moved by Lynda Nicholson, seconded by Heather Hurren. M.C. (05-01-18)

### **Approval of Minutes**

The Minutes of the Board of Directors Meeting of November 9, 2017 had previously been distributed to 2017 Directors.

- Motion 6:** To accept the Minutes of the Board of Directors Meeting November 9, 2017.  
Moved by Josh Campbell, seconded by Sheila Stratton. M.C. (06-01-18)

### **Business Arising**

Donna Wallace enquired about the approach to Ellen Yeo as Entertainment Chairperson. President Dave Nichols advised that she had accepted and was already looking at lining up this year's entertainment.

### **Correspondence**

Due to Secretary/Treasurer Pat Munroe's vacation absence, she reported that very little correspondence had been received since the last meeting.

Outgoing – na

Incoming –

1. Rotary Club of Bracebridge - Chase the Ace procedures; Heather Hurren requested that a program representative be invite to speak at an upcoming meeting to review the program for the Directors. All agreed, and Heather will arrange.

### **Financial Report**

Cash Flow Statement –Pat Munroe presented the Cash Flow Statement for the month of November and spoke to the activity in December, highlighting key revenues and expenses. She provided the updated figures of savings and investments.

- Motion 7:** To accept the Treasurer's Report.  
Moved by Lynn Wilson, seconded by Sheila Stratton. M.C. (07-01-18)

### **New Business**

1. Accessible Permanent Washrooms – Lynda Nicholson questioned the feasibility of constructing an outdoor building to house accessible washrooms. Grant funding, location, water/sewer lines, and Muskoka Pioneer Power Association's past application to Town were all discussed. The possibility of bringing in trailed port-a-potties for just the fair weekend was considered.

- Motion 8:** That Lynda Nicholson look into the feasibility of constructing permanent accessible washrooms.  
Moved by Lynn Wilson, seconded by Heather Hurren. M.C. (08-01-18)

Further discussion on trailered port-a-potties was tabled, pending Lynda's investigation.

Donna Wallace also requested that inside handles be installed in the accessible washroom cubicles of the Exhibit Hall. President Dave confirmed that would be addressed.

2. Bleacher Rentals – Lynn Wilson asked if she should be looking into bleacher rentals while at convention. It was noted that the large bleachers were only used last year during the Super Dogs show. It was also noted that our own bleachers that were used at last year's pig races would be available this year. Decision to rent was deferred.

3. Super Dogs – President Dave Nichols questioned if we want the Super Dogs to return, and if so, they need to be booked. Lynn Wilson wants to explore other, less expensive, options at convention. The possibility of having 2 different shows was considered.

**Motion 9:** That Jennifer Glover be asked to book the Super Dogs Show for one (1) day of fair weekend, whichever day they are available.

Moved by Josh Campbell, seconded by Lynda Nicholson. M.C. (09-01-18)

4. Dancing Tractors – Further to Steve Harper's enquiry during the Annual General Meeting, Paul Sisson shared some of the logistics required for booking the Dancing Tractors – gravel lot, bleachers, cement blocks. Paul Sisson will look into the costs and feasibility of booking the Dancing Tractors.

5. Meetings – President Dave Nichols queried the interest in holding the Board meetings on Wednesday evenings. Dave referred to the summer wedding bookings in the Exhibit Hall when wedding decorating causes distractions and requires the meetings be held upstairs. Secretary/Treasurer Pat Munroe explained how a change of date could constitutionally be managed. As the winter meetings will be held at the Knox Presbyterian Church until April, decision to change meeting date was tabled.

6. New Director – President Dave Nichols officially introduced our new 2<sup>nd</sup> Vice-President and Director, Ben Carter.

7. Executive Committee Meeting – Secretary/Treasurer asked for an Executive Committee meeting prior to the next Board of Directors meeting in order to review the proposed 2018 budget. She will confirm arrangements. All Directors were invited to forward input to Pat.

8. Excused Attendance – Lynda Nicholson requested to be excused from February's Board of Directors meeting, as she will be away on vacation.

### Adjournment

With no further business presented, President Dave Nichols brought the meeting to a close at 9:48pm.

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Secretary

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President

### Next Meeting:

Board of Directors meeting  
7:00pm, February 8, 2018  
Knox Presbyterian Church  
120 Taylor Rd., Bracebridge