



BRACEBRIDGE AGRICULTURAL SOCIETY
Board of Directors Meeting
Minutes
January 12, 2017

The Bracebridge Agricultural Society met for their first Board of Directors meeting of the year on January 12, 2017 in the Knox Presbyterian Church, Bracebridge. The meeting was called to order at 8:00pm by Secretary/Treasurer Pat Munroe.

In Attendance: Michael Barnes, Josh Campbell, Jennifer Glover, Heather Hurren, Thelma Marrin, Bill McBride, Dave Nichols, Lynda Nicholson, Arla Rebman, Carole Ruttan, Paul Sisson, Heather Stevens, Donna Wallace, Lynn Wilson, John Wilson

Absent/Excused: Sheila Stratton

Guests: Anna McConnach, Jim McConnach, Jerry Fox, Steve Harper, Aubrey Rebman, Janice Barnes, Sharon Sisson, Steve Clement

Election of Officers

Secretary/Treasurer Pat Munroe presided over the election process, with white-board scribing assistance from Lynn Wilson.

Motion 1: That Jerry Fox, Jim McConnach and Steve Clement be accepted to act as scrutineers for election of 2017 Officers.
Moved by Josh Campbell, seconded by Heather Hurren. M.C. (01-01-17)

2017 President

Pat read out the names of nominees received by email for the position of President. She then made 3 calls for further nominations from the floor. Lynn reviewed the names of 4 nominees. Pat advised that the absent nominee had indicated that she would decline to stand and her name was scratched from the list. In reverse order of receipt of nomination, Pat polled the remaining present nominees, and an election by ballot was held. Scrutineer Steve Clement announced Dave Nichols as 2017 President.

2017 1st Vice-President

Pat read out the name of a nominee received by email for the position of 1st Vice-President. She then made 3 calls for further nominations from the floor. Lynn reviewed the names of 2 nominees. In reverse order of receipt of nomination, Pat polled the nominees, and an election by ballot was held. Scrutineer Steve Clement announced Lynn Wilson as 2017 1st Vice-President.

2017 2nd Vice-President

Having not received any prior nominations by email, Pat made 3 calls for nominations from the floor for the position of 2nd Vice-President. Lynn reviewed the names of 2 nominees. In reverse order of receipt of nomination, Pat polled the nominees, and an election by ballot was held. Scrutineer Steve Clement announced Jennifer Glover as 2017 2nd Vice-President.

Directors for Executive Committee

Pat read out the name of a nominee received by email for the position of one of the additional Directors on the Executive Committee. She then made 3 calls for further nominations from the floor. Lynn reviewed the names of 3 nominees. In reverse order of receipt of nomination, Pat polled the nominees, and an election by ballot was held. Scrutineer Steve Clement announced Heather Hurren and Paul Sisson as Directors on the 2017 Executive Committee.

The list of duly elected persons and their nominators was recorded by Secretary/Treasurer Pat Munroe to be retained in the official records.

Final voting resulted in the following 2017 Executive Committee Members:

Dave Nichols, President
Lynn Wilson, 1 Vice-President
Jennifer Glover, 2nd Vice-President
Heather Hurren
Paul Sisson
Pat Munroe – Secretary/Treasurer

President Dave Nichols will invite Sheila Stratton to join the Executive Committee as Immediate Past-President.

Post-Meeting: Sheila Stratton has agreed to sit on the Executive Committee as Past President.

Motion 2: Having the Election of the 2017 Officers been officially declared closed, that all voting ballots be destroyed.
Moved by Donna Wallace, seconded by John Wilson. M.C. (02-01-17)

The meeting was turned over to President Dave Nichols.

Signing Officers

Each year, the Society appoints officers to sign all documents, legal and financial, on behalf of the Society.

Motion 3: That any two (2) of the President, 1st Vice-President and Secretary/Treasurer be designated as signing officers for the 2016 fiscal year.
Moved by Donna Wallace, seconded by Lynn Wilson. M.C. (03-01-17)

Old Business

Motion 4: That the Directors elected at the 2017 Annual General Meeting of the Bracebridge Agricultural Society be authorized to administer and complete any business affairs of the Society from the previous year 2016.
Moved by Lynda Nicholson, seconded by Lynn Wilson. M.C. (04-01-17)

No old business from year 2016 was discussed at this time.

Approval of Minutes

The Minutes of the Board of Directors Meeting of November 10, 2016 had previously been distributed to 2016 Directors. For the benefit of new 2017 Directors, Pat Munroe gave a brief overview of the Minutes, highlighting the Motions contained therein.

Motion 5: To accept the Minutes of the Board of Directors Meeting November 10, 2016.
Moved by Donna Wallace, seconded by Josh Campbell. M.C. (05-01-17)

Business Arising

Arla Rebman questioned the status of the entertainment for this year's fair; was Kathleen Raeburn continuing on as chairperson and whether or not we have any booked. Status was reported as unknown, but that one of the first tasks at hand for the new President would be to confirm all chair positions.

Correspondence

Outgoing –

1. Royal Canadian Legion Poppy Trust Fund – donation
2. Logo Colouring Contest – looming deadline notice on Facebook

Incoming –

1. Royal Canadian Legion Poppy Trust Fund – thank you card
2. Ministry of Citizenship, Immigration and International Trade – invitation to participate in 2 volunteer recognition programs. Pat Munroe invited anyone interested in making nomination(s) to take the letter as deadlines are looming.
3. Provincial OAAS – advertising application for convention program
4. Carters Professional Corporation – notice and registration form for 2017 Charity & Not-for-Profit Law Seminar
5. Monsanto Fund – announcement of winners of 2016 Canada's Farmers Grow Communities Program, including Bracebridge Volunteer Firefighters Heritage Museum as submitted by Dave Nichols
6. Click and Mail – quote for auto-sending personal email software program. Pat Munroe felt that our need would not warrant the \$850+ cost. Jennifer Glover advised that she would research finding a less expensive, but suitable product.

Financial Report

Cash Flow Statement – Pat Munroe presented the Cash Flow Statement for the months of November & December 2016, highlighting key revenues and expenses but also referencing to the audited year-end financial report previously presented at the Annual General Meeting.

Donna Wallace questioned the Debit / Credit columns to which Pat explained that she usually reverses them and retitles them as Deposits and Cheques for ease of understanding.

Motion 6: To accept the Treasurer's Report.
Moved by Paul Sisson, seconded by Heather Hurren. M.C. (06-01-17)

Preparation for the 150th Fair

Open Horse Show – Jennifer Glover raised the question as to whether or not the Open Horse Show should be held given the push back both she and Pat Munroe have received about cancelling this year. Originally Jennifer was going to forego the show to allow the Super Dogs Show to use that end of the horse ring on Saturday. General consensus was that if we let it go, we will have trouble building it back up. Various options for a different location for the dogs were discussed. As they usually attend the OAAS convention, it was decided that the attendees could talk with them to determine space needs.

Motion 7: That the Open Horse Show not be cancelled.
Moved by Arla Rebman, seconded by Carole Ruttan. M.C. (07-01-17)

Haflinger Horse Show Prize Money – Arla Rebman presented a request to increase the prize money in 3 classes of the Haflinger Horse Show, representing a full increase totalling \$70. She cited encouragement to compete and comparability with other fairs as rationale. Pat Munroe provided the current monetary budget versus payout figures. Lynn Wilson felt that existing amounts were already comparable to other fairs. Jennifer Glover asked if the \$70 was enough, to which Arla indicated that she felt it was.

Motion 8: To increase the overall prize payout for the Haflinger Horse Show by \$70 for the classes as presented.
Moved by Arla Rebman, seconded by Heather Hurren. M.C. (08-01-17)

Horse Pulls – Paul Sisson indicated that he wanted to make some changes to the horse pull competitions. He will bring forward to the next meeting.

Maple Syrup – Josh Campbell questioned who the chairperson was going to be for the maple syrup class as there were some judging issues at last year's fair. He was asked to table his questions until chair positions were confirmed.

Past Presidents in Opening Ceremony – Arla Rebman had mentioned at a previous meeting the thought of bringing back all past presidents for the 150th fair. Pat Munroe had shared a previous motion that had declined them coming for a past fair, so a motion to bring them this would, if desired, should be made. John Wilson questioned the expectations of their involvement. Arla advised that she has secured the use of Santa's Village trolley, assuming it is still able to run, for them to be in the parade and then they could be introduced as part of the opening ceremonies.

Motion 9: To invite all living past presidents to the 150th fair to ride in the parade and be recognized at the opening ceremonies.
Moved by Arla Rebman, seconded by Thelma Marrin. M.C. (09-01-17)

Donna Wallace agreed to assist Arla Rebman in identifying the names and addresses of the past presidents for Pat Munroe to send out invitation letters.

Mechanical Bull – Carole Ruttan reported that she has not yet received confirmation on the mechanical bull and continues to follow up. She advised that the Town’s marquee tent, while large enough, has a centre pole which will not work. She has been advised that Muskoka Party Rentals have a suitable 20’ x 20’ tent available to rent for \$400 for the weekend. If rented, it could be used for an activity on the Sunday, as the mechanical bull is slated for only 8 hours on the Saturday. The question arose as to whether or not a tent was even required. Discussion was tabled to a future meeting once the mechanical bull has been confirmed.

New Business

Accounting Program Software – Pat Munroe advised that the current accounting software in use was purchased in 2012. While upgrades have been kept up to date, computer operating systems have outpaced it to the point where Pat is having difficulties getting it to run properly on the current Windows 10 operating system.

Motion 10: That Pat Munroe purchase a new accounting program software of her choice at a cost up to \$500. Moved by Josh Campbell, seconded by Michael Barnes. (10-01-17)

Adjournment

With no further business presented, Dave Nichols brought the meeting to a close at 9:20pm.

Secretary

President

Next Meeting:

Board of Directors meeting
February 9, 2017
7:00pm
Knox Presbyterian Church
120 Taylor Rd., Bracebridge
(small room to left)